

Isle of Anglesey County Council	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>22 March 2021</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service / Director:</b>	<b>Lynn Ball Director of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>April – November 2021</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees during the Covid-19 emergency whilst taking into account the strategy for committee meetings up to 30 April 2021 endorsed by group leaders on 12 May 2020, which notes the expectations with regard to convening scrutiny committee meetings.</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

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**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**CH – Is this decision consistent with policy approved by the full Council?**

Yes

**D – Is this decision within the budget approved by the Council?**

Not applicable.

**DD – Impact on our Future Generations(if relevant)**

<b>1</b>	<b>How does this decision impact on our long term needs as an Island</b>	Not relevant.
<b>2</b>	<b>Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority. If so, how:-</b>	
<b>3</b>	<b>Have we been working collaboratively with other organisations to come to this decision, if so, please advise whom:</b>	
<b>4</b>	<b>Have Anglesey citizens played a part in drafting this way forward? Please explain how:-</b>	
<b>5</b>	<b>Outline what impact does this decision have on the Equalities agenda and the Welsh language</b>	

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<b>E – Who did you consult?</b>		<b>What did they say?</b>
<b>1</b>	<b>Chief Executive / Senior Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
<b>2</b>	<b>Finance / Section 151</b> (mandatory)	
<b>3</b>	<b>Legal / Monitoring Officer</b> (mandatory)	
<b>4</b>	<b>Human Resources (HR)</b>	
<b>5</b>	<b>Property</b>	
<b>6</b>	<b>Information Communication Technology (ICT)</b>	
<b>7</b>	<b>Procurement</b>	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
<b>8</b>	<b>Scrutiny</b>	
<b>9</b>	<b>Local Members</b>	Not applicable.

#### **F - Appendices:**

The Executive's Forward Work Programme: April – November 2021

#### **FF - Background papers (please contact the author of the Report for any further information):**

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# The Executive's Forward Work Programme

## Period: April – November 2021

Updated 10 March 2021



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

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## Period: April – November 2021

Updated 10 March 2021

Subject & *category and what decision is sought		Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>April 2021</b>							
1	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  26 April 2021	
2	<b>Service Asset Management Plan 2020 – 2030 – Smallholdings Estate</b>	The Executive / Leader of the Council	Highways, Waste and Property	Huw Percy Head of Highways, Waste and Property  Cllr R G Parry OBE	To be confirmed.	The Executive  26 April 2021	
3	<b>Housing Revenue Account (HRA) Business Plan</b>	The Executive / Leader of the Council	Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery	Corporate Scrutiny Committee 12 April 2021	The Executive  26 April 2021	
<b>May 2021</b>							
4	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  17 May 2021	

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<b>June 2021</b>							
5	<b>Welsh Language Standards Annual Report 2020/21</b>  Approval of report.	Portfolio holder with responsibility for the Welsh language.	Council Business	Huw Jones Head of Democratic Services  Cyng leuan Williams	To be confirmed	Delegated decision  June 2021	
6	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  21 June 2021	
7	<b>Corporate Scorecard – Quarter 4, 2020/21 (S)</b>  Quarterly performance monitoring report.	The Executive / Leader of the Council	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 7 June 2021	The Executive  21 June 2021	
8	<b>Revenue Budget Monitoring Report – Quarter 4, 2020/21 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel 3 June 2021	The Executive  21 June 2021	

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9	<b>Capital Budget Monitoring Report – Quarter 4, 2020/21 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel 3 June 2021	The Executive  21 June 2021	
10	<b>Housing Revenue Account Budget Monitoring Report – Quarter 4, 2020/21 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive  21 June 2021	
<b>July 2021</b>							
11	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  12 July 2021	
<b>September 2021</b>							
12	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  27 September 2021	

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13	<b>Corporate Scorecard – Quarter 1, 2021/22 (S)</b>  Quarterly performance monitoring report.	The Executive / Leader of the Council	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 13 September 2021	The Executive  27 September 2021	
14	<b>Revenue Budget Monitoring Report – Quarter 1, 2021/22 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel  9 September 2021	The Executive  27 September 2021	
15	<b>Capital Budget Monitoring Report – Quarter 1, 2021/22 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel  9 September 2021	The Executive  27 September 2021	
16	<b>Housing Revenue Account Budget Monitoring Report – Quarter 1, 2021/22 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive  27 September 2021	

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<b>October 2021</b>							
17	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  25 October 2021	
<b>November 2021</b>							
18	<b>2022/23 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel 28 October 2021  Corporate Scrutiny Committee 1 November 2021	The Executive  8 November 2021	
19	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The Executive	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  29 November 2021	

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20	<b>Corporate Scorecard – Quarter 2, 2021/22 (S)</b>  Quarterly performance monitoring report.	The Executive / Leader of the Council	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 16 November 2021	The Executive  29 November 2021	
21	<b>Revenue Budget Monitoring Report – Quarter 2, 2021/22 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel  11 November 2021	The Executive  29 November 2021	
22	<b>Capital Budget Monitoring Report – Quarter 2, 2021/22 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive  29 November 2021	
23	<b>Housing Revenue Account Budget Monitoring Report – Quarter 2, 2021/22 (S)</b>  Quarterly financial monitoring report.	The Executive / Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel	The Executive  29 November 2021	

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